



BROWNING SPRINGS MIDDLE SCHOOL

Wendy Gamblin, Principal
Michael Griffin, Assistant Principal
Carrie Durban, Guidance Counselor
Katie Vaught, Instructional Leader
Megan Collins, Building Coach
Amy Lynch, FRYSC Coordinator

357 W. Arch Street • Madisonville, KY 42431 • Phone: 270-825-6006 • Fax: 270-957-8514

Dear BSMS Parents and Guardians,

Welcome to a brand new year at BSMS as a member of our Bears family! Our faculty and staff look forward to working with you and your student to make this a great school year for everyone.

The following information will be helpful to you and your student:

- Morning walkers or car riders may enter the building at 7:00 a.m. Please do not drop off students prior to this time since they will be unsupervised. Safety is our number one priority as we enter and leave the building. All walkers must use our front doors to enter and exit the school. Car riders will enter the building at our front doors before school and will exit our side doors near the south staff parking area after school. You will need a car rider tag to pick up your student. Due to safety precautions, it is not permissible to use Arch Street, Spring Street, or the track parking lot to drop off or pick up students. ***Please do not drop off or pick up your student anywhere except our car rider lane for the safety of your child. The tardy tone sounds at 7:45 a.m. The dismissal tone is 2:35 p.m. for walkers and first bus riders; car riders are then dismissed using our car tag system. Late bus riders are dismissed to the cafeteria at 2:40 p.m.***
- A \$30 school fee is necessary to provide instructional items, student transportation costs, and consumable products for science activities, etc. for our students. Additional fees will apply to certain extracurricular activities, including: Academic Team, Archery, Beta Club, Cheerleading, Dance Team, and Robotics.
- All students must place book bags, heavy coats, and hats in their lockers during the instructional day.
- Mrs. Lori Watson, RN, is our school health nurse. In order for your child to receive services in our clinic, the school nurse form in your packet must be filled out and returned.
- ***Any over-the-counter medication brought to the school by the parent must be in a new, sealed prescription bottle. If it is not, we cannot accept the medication or dispense it. All medication (prescription or OTC) must be brought in by a parent or guardian. A student cannot bring any medication to school, nor can they carry it with them.***
- You must have a photo ID and be listed in Infinite Campus as a parent, guardia, or emergency contact in order to checkout a student.
- ***Please follow us on Facebook or join our Remind by texting @bsmsne to 81010 to stay up-to-date on the latest school announcements and information.***

I look forward to working with you this year, and thank you for your help in these matters.

Wendy Gamblin, Principal



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