

# HOPKINS CO. SCHOOLS ACCEPTABLE USE POLICY: INTRANET/INTERNET

## Grades K-5

*As a part of my schoolwork, my school gives me the use of computers, Chromebooks, Google Drive and storage space on the server for my work. My behavior and language should follow the same rules I follow in my class and in my school. To help myself and others, I agree to the following:*

1. I will use the computers and Chromebooks *only* to do school work, as explained to me by my teacher and not for *any other* reason. I will not use a school computer for personal or illegal purposes. I will not store material that is not related to my schoolwork.
2. I will use the Internet *only* in ways the teacher has approved and only with permission.
3. I will *not* give my password to anyone else, and I will not ask for or use anyone else's password.
4. I will *not* put on the computer my address or telephone number, or any other personal information about myself or anyone else.
5. I will *not* upload, link, or embed an image of myself or others to non-secured, public sites.
6. I will *not* use or play games or other electronic resources that have objectionable content or that engage me in an inappropriate simulated activity and that my teacher has not approved.
7. I will be polite and considerate when I use the computer. I will not use it to annoy, be mean to, frighten, tease, or poke fun at anyone. I will not use swear words or other rude language.
8. I will *not* use the computer, Chromebook or ipad to bully or threaten anyone, including teachers, schoolmates or other children.
9. I will *not* try to see, send, or upload anything that says and or shows bad or mean things about anyone's race, religion or gender.
10. I will *not* damage the computer or anyone else's work. **Intentional damage to district owned devices may result in parents being held financially responsible.**
11. I will *not* break copyright rules or take credit for anyone else's work.
12. If I have or see a problem, I will *not* try to fix it myself but I will tell the teacher. *If the problem is an inappropriate image I will turn off the monitor and then seek help.*
13. I will *not* block or interfere with school or school system communications: (no proxy bypass or VPN Tunnel)
14. **My computer use is not private**; my teacher may look at my work to be sure that I am following these rules, and if I am not, there will be consequences which may include not being able to use the computer or my Google Drive.
15. I know that the conduct that is forbidden in school is also forbidden when I use computers outside of school if it interferes with other students' education, and if I break the rules there will be consequences in school.

**\* STUDENTS MAY NOT USE TECHNOLOGY UNLESS THIS AGREEMENT IS SIGNED AND RETURNED TO THE TEACHER**

**Electronic Access/User Agreement Form**

User's Name _____				
<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>	<i>Date</i>	
If applicable, User's Grade _____ Homeroom/Classroom _____ School _____				

**Please check if you are a  student  certified employee  classified employee  member of the community.**

As a user of the **Hopkins County School** District's computer network, I hereby agree to comply with the District's Internet, technology resources, and electronic mail rules and to communicate over the network in a responsible manner while abiding by all relevant laws and restrictions. I also understand and agree to the applicable Acceptable Use Agreement for the Hopkins County School District. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or legal action may be taken. Students may not use technology or bring their own devices unless this agreement is signed and returned to his/her school.

<i>User's Signature</i>	<i>Date</i>
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*Prior to the student's being granted independent access privileges, the following section must be completed for students under 18 years of age:*

As the parent or legal guardian of the student (under 18) signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that this access is designed for educational purposes; however, I also recognize that some materials on the Internet may be objectionable, and I accept responsibility for guidance of Internet use by setting and conveying standards for my child to follow when selecting, sharing, researching, or exploring electronic information and media. **I have also reviewed the applicable Acceptable Use Agreement with my child.**

**CONSENT FOR USE**

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

Name of Parent/Guardian (Please print) \_\_\_\_\_

<i>Signature of Parent/Guardian</i>	<i>Date</i>
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**NOTE: FEDERAL LAW REQUIRES THE DISTRICT TO MONITOR ONLINE ACTIVITIES OF MINORS.**