

BID INVITATION  
West Hopkins School Network Cabling  
Issued by Hopkins County Board of Education  
2695 Rabbit Ridge Road  
Nebo, KY 42441

Sealed bids will be received at the Hopkins County Board of Education, 320 South Seminary Street, Madisonville, KY 42431, until 9:30 a.m., Thursday, April 11, 2024, for the **replacement and installation of Cat 6 cabling at West Hopkins School, 2695 Rabbit Ridge Road, Nebo, KY 42441. This bid will also include cable trays, j hooks, some Panduit replacement, testing, termination, and removal of old cabling. Please provide as much line item specifics as possible, example: parts, labor, removing old cable etc.**

**General Specifications**

Bids will be opened and acknowledged for receipt at 9:30 a.m. Thursday, April 11, 2024. Any bids received after said date and time will not be considered; however, no awards will be made until after the review is complete. Bids must be sealed in an envelope that is clearly marked “West Hopkins School Cabling” and delivered to the Hopkins County Board of Education ATTN: Drew Taylor, 320 South Seminary Street, Madisonville, KY 42431. Walkthrough available upon request. All proposals are subject to verification.

The Hopkins County Board of Education (HCBOE) reserves the right to accept any bid, reject any or all bids, and to waive any informalities received where such acceptance, rejection, or waiver is considered to be in the best interest of the HCBOE. HCBOE also reserves the right to reject any bid where evidence or information submitted by the Bidder does not satisfy the HCBOE that the Bidder is qualified to carry out the requirements of the contract documents.

Details are in the attached drawing, including a legend detailing number of drops for each space, with a total of 464 network drops.

For questions, or to **schedule a walk through**, contact Drew Taylor, Chief Information Officer for the Hopkins County Board of Education, at [drew.taylor@hopkins.kyschools.us](mailto:drew.taylor@hopkins.kyschools.us) or (270) 825-6000.

**Vendor Guidelines**

Vendors making proposals under this RFP shall be prepared to provide all equipment, materials, labor, and services, not specifically mentioned or shown, which may be necessary to complete or perfect all parts of any installation contract awarded. To this end, all vendors who present a proposal must meet the following guidelines:

- A. Bids resulting from this advertisement will be subject to all FCC, State of Kentucky, and Hopkins County Schools specifications and requirements.
- B. Written contracts including a detailed scope of work and project schedule will be required.
- C. Contracts shall be awarded to persons or entities submitting the best overall proposals as determined by Hopkins County Schools. Factors to be considered in awarding the contracts are determined by Hopkins County Schools with pricing/cost being the most weighted determining factor.
- D. Provider must provide any permits if required.
- E. Work must be completed when school is not in session. Vendor agrees to coordinate work schedule with Drew Taylor or Steven Vaught to avoid disruption of instruction.

**Bidding Award Matrix**

All bids will be evaluated against the following matrix. Bidding will be awarded to the vendor with the highest score from these categories:

- Cost
- Proposal quality (meets needs, accurate, addresses RFP)
- Quality of products to be used
- Prior work with district and/or references

**Authentication of Bid Proposal and Statement of Non-Collusion and Non-Conflict of Interest**

By signing below the vendor swears or affirms, under the penalty of false swearing as provided by KRS 523.040, that he/she is in compliance with all of the following:

That I am the bidder (if bidder is an individual), a partner of the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority on its behalf (if the bidder is a corporation);

That the cost quoted in the attached bid or bids responding to the cabling installation Invitation to Bid are correct and have been arrived at by the bidder independently and have been submitted without collusion and without agreement, understanding, or planned common course of action, with any vendor of materials, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition;

That the content of the bid or bids have not been communicated by the bidder, or its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

That the bidder is legally entitled to enter into the contracts with the Commonwealth of Kentucky and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of the Model Procurement Code (KRS Chapter 45A);

That I have fully informed myself regarding the accuracy of the statements made above and that I have read the entire contents of this bid invitation and accept all the terms and conditions as part of my proposal and will be bound by the same. I am not relying on any statement, verbal or otherwise, not contained herein.

WEST HOPKINS SCHOOL

464 Total Drops



**This proposal cannot be considered valid unless the bidder fully completes the information below:**

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Date