

HOPKINS COUNTY SCHOOL FOOD SERVICES RETURNED CHECK POLICY

The Hopkins County Board of Education has entered into an agreement with TigerTranz, Inc. for the collection of all returned checks issued to all **Hopkins County School Food Service cafeterias**. The Board requires that you have the following information on all checks written:

- Full Name
- Street Address
- Home Phone Number

If your check is returned by your bank, it will be automatically forwarded by the Hopkins County Board of Education's bank directly to TigerTranz, Inc. after the first presentation. TigerTranz will contact you in order to collect the face amount of the worthless check plus the state allowed collection fee. The amount of the collection fee is currently \$25.00 in our state; however this fee is subject to change as allowed by law. If you do not properly respond to TigerTranz or if TigerTranz is unable to contact you, they may re-present your check to the bank electronically along with applicable collection fees.