

# Hopkins County Transportation Responsibilities of Students



**Parents:**

*Please take a moment and look over this sheet and discuss the regulations together with your child.*

The following activities are prohibited at all times and may result in disciplinary action by school administration.



- \* Be on time. Be at the bus stop 5 minutes before your bus is scheduled to arrive. The bus will not wait on you.
- \* Never stand in the road while waiting for the bus. Wait in an orderly manner at least 10 feet from the road.
- \* Wait until bus comes to a complete stop and then walk to the door. Please do not push or shove.
- \* Do not run toward or cross the street in front of a school bus in motion.
- \* You are only allowed to ride to or from your assigned bus stop. Any change must be made with Parent/Guardian's request in writing and approved by school principal or Transportation staff.
- \* You cannot ride to or from school with another student unless you have a bus pass. Bus passes are only given out in emergency situations and must be approved by principal.
- \* Only those assigned to the bus shall be allowed to ride a Hopkins County School Bus.

- Use/possession of weapons
- Obstructing the aisle (safety)
- Use or possession of alcohol/drugs/tobacco
- Throwing objects (safety)
- Fighting
- Voice above L1, excessive, distracting noises (safety)
- Arguing, scuffling or physical aggression
- Improperly boarding/leaving bus (safety)
- Abusive/inappropriate language, profanity
- Disobedient, defiant, disrespectful
- Harassment/bullying
- Bringing prohibited items
- Forgery/theft
- Littering
- Tampering with bus or its equipment/vandalism
- Food/candy/gum/etc in mouth, drinking (safety)
- Inappropriate display of affection
- Occupy more space/seat than required
- Technology violation
- Sitting incorrectly
- Dress code violation
- Riding a bus other than assigned
- Tardy to bus
- Getting off at an unauthorized stop
- Moving around while bus is in motion (safety)
- Disruptive behavior
- Sticking head or hands out of window (safety)

- \* **Violations of the Code of Conduct at bus stops are subject to disciplinary action and will be reported to principal.**
- \* Students should follow all directions given by bus staff.
- \* Students shall board the bus using the handrail and sit in their assigned seat. Their entire body will face forward and feet remain on floor.
- \* Aisle must remain clear at all times.
- \* Students should not move about the bus while in motion.
- \* Voice levels should be at "0" to "1" throughout bus ride.
- \* Students should not damage the bus property. If this happens students will be responsible for cost of repairs.
- \* Students should follow all bus guidelines in order to keep the bus safe at all times.

**ACTIONS TO BE TAKEN**

- FIRST OFFENSE** – Bus staff will have a talk with the student and a Referral will be filed with the student's Principal.
- SECOND OFFENSE** – Bus staff will move student to an alternate seat and a Referral will be filed with the student's Principal.
- THIRD OFFENSE** – A Referral will be filed with the student's Principal who may suspend all bus riding privileges for a minimum of one (1) day.
- FOURTH OFFENSE** – A Referral is filed with the student's Principal who may suspend all bus riding privileges for a minimum of five (5) days. The Principal may take any additional action that is allowed by the Code of Conduct.
- FIFTH OFFENSE** – A Referral is filed with the student's Principal. The Director of Transportation or Principal may suspend bus riding privileges for the remainder of the school year.

**Be Responsible**

**Use Respect**

**Safety First**