

Academic Honesty Policy

The Madisonville North Hopkins High School Mission Statement states: "The Madisonville North Hopkins community accepts the responsibility to achieve academic success in a safe, caring, supportive environment. Our purpose is to empower students to become successful, productive adults who continue learning for a lifetime." Because academic integrity is critical to character development and the educational process, students must maintain the highest standards of honesty when completing their coursework. Plagiarism and cheating undermine the ability of teachers to authentically assess student progress and deprive students of the opportunity to learn valuable skills and realize their potential. Students who profit from academic dishonesty condition themselves to conduct similar dishonesty in college, in the workplace, and in life in general. Therefore, students, parents/guardians, and school personnel are all responsible for creating and maintaining a positive school climate that encourages honesty. Students are to adhere to this policy in each class during each trimester; failure to do so will result in the consequences as outlined below.

Academic Dishonesty (plagiarizing/cheating) includes:

- ❖ Copying another student's or previous student's published work and submitting it as original
- ❖ Allowing a student to copy
- ❖ Engaging in negligent or inadvertent acts that results in previously written work being copied:
 - Leaving work open and visible to copy
 - Sending work electronically to someone
 - Loaning a notebook or disk that contains previously written work
- ❖ Altering words or the order of words from another source and submitting them as original
- ❖ Submitting work written by college students, former students, tutors, or other adults
- ❖ Submitting work that was produced by unauthorized collaborative assignments designed to be completed independently

Consequences for plagiarizing and/or cheating:

- ❖ First Offense: Teachers will: Record a zero for the assignment, document the incident by placing a copy of the plagiarized document along with the plagiarism report in the student's permanent school record, and set up a conference with the student, parent, and school administrator.
- ❖ Second Offense: In addition to all of the consequences of a "first offense," students will be referred to the principal for disciplinary consequence (suspension)
- ❖ Third Offense: In addition to all of the above consequences, student will be removed from the class and receive a failing grade. Class placement will then be determined by the teacher and administrator.

By signing below, I verify that I have read through and understand this policy in its entirety. I am fully aware that if I fail to adhere to this policy, I will suffer the aforementioned consequences. This policy is effective in each class for each trimester.

Student Name (please print): _____ Date: _____

Student Signature: _____

Parent/Guardian Name (please print): _____ Date: _____

Parent/Guardian Signature: _____

NOTE: This policy will be kept on file in the student's permanent record file, signifying the student and parent are fully aware of this policy and its consequences.