

# Hopkins County Schools Homeschool Academy Criteria

- In an effort to meet the educational needs of all Hopkins County parents/guardians and students, Hopkins County Schools is offering homeschool students in Grades 4-12 the opportunity to complete coursework through online programs such as Study Island and Odysseyware.
- Parents/Guardians wishing for their student to remain in the homeschool setting while completing an online program through Hopkins County Schools should complete and submit a HCS Homeschool Academy application which will be reviewed by the Homeschool Academy Selection Committee. The selection committee may include the assistant superintendent, the director of pupil personnel, and the appropriate grade level director at a minimum.
- According to Kentucky state regulations, parents are responsible for the enrollment, education, and attendance of their homeschooled students, so any student selected for the HCS Homeschool Academy will not be considered as a Hopkins County Schools student and will not be eligible to participate in any school/district activities or events. Admittance into the program simply allows the students the opportunity to use the HCS online provider as their homeschool curriculum.
- Students will be required to have their own internet access and a personal device in their home in order to participate in the program.
- The following coursework is included in the homeschool curriculum:
  - **Elementary**
    - Language Arts, Reading, Math, Science, Social Studies, Arts & Humanities or Practical Living/Vocational Studies
  - **Middle School**
    - Language Arts, Language Arts Supplemental, Math, Science, Social Studies
    - Exploratory by Grade Level
      - 6<sup>th</sup> Grade: Health Quest
      - 7<sup>th</sup> Grade: Career Exploration
      - 8<sup>th</sup> Grade: Career Exploration
  - **High School (24 credits to achieve a high school diploma)**
    - 9<sup>th</sup>: English, Math, Science, Social Studies, Foreign Language, Elective
    - 10<sup>th</sup>: English, Math, Science, Social Studies, Foreign Language, Elective
    - 11<sup>th</sup>: English, Math, Science, Social Studies, 1 Elective
    - 12<sup>th</sup>: English, Math, Social Studies, 2 Electives

- Parents/Guardians and students will be required to sign a contract and submit a \$100 refundable deposit once accepted into the program. The refundable deposit will be returned at the end of the school year as long as the student completes all coursework with a passing grade of D/60 or above.
- Homeschool students will not be allowed to participate in Hopkins County School district extra-curricular or co-curricular activities, clubs, athletic teams, or activities such as graduation, prom, or other district/school-sponsored events because the students are not Hopkins County School district students.

## Hopkins County Schools Homeschool Academy Application Requirements

Applicants are required to submit the following documents to the Hopkins County School District Department of Pupil Personnel office for review:

- Application
- Copy of Transcript
- Attendance Report
- 1 letter of reference from a non-family member
- Student-written five paragraph essay about why the student would like to be selected for the Hopkins County Schools Homeschool Academy
- Student Referral Form (if student is a current Hopkins County School District student someone from the school must complete the form; if student is a current homeschool student, a non-family member must complete the form)

*Please note - completion of the questionnaire and submission of the required documentation does not imply or guarantee enrollment.*

# Hopkins County Schools Homeschool Academy Student Referral Form

If the student is a current homeschool student, this form must be completed by a non-family member. If the student is a current Hopkins County Schools student, this form should be completed by a non-family member who is employed at the current school.

Student Name \_\_\_\_\_

Current School Name \_\_\_\_\_

Grade Level and Birthdate \_\_\_\_\_

Referred by and Date \_\_\_\_\_

Reason(s) for Referral:

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Why do you feel this student will benefit from online learning in the homeschool setting?

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Other Information (if needed):

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# Hopkins County Schools Homeschool Academy Application and Questionnaire

## Student Information

Student - First Name \_\_\_\_\_

Student - Middle Name \_\_\_\_\_

Student - Last Name \_\_\_\_\_

Student - Date of Birth \_\_\_\_\_

Student - Gender \_\_\_\_\_

Student - Email Address \_\_\_\_\_

Student - Physical Address (ex. 100 Sunny Street, Madisonville, KY 42431)

\_\_\_\_\_

\_\_\_\_\_

Student - Mailing Address (if different from Physical Address)

\_\_\_\_\_

\_\_\_\_\_

Student - Phone Number (ex. 000-000-0000) \_\_\_\_\_

## Guardian Information

Guardian #1 - First and Last Name \_\_\_\_\_

Guardian #1 - Relationship to Student \_\_\_\_\_

Guardian #1 - Email Address \_\_\_\_\_

Guardian #1 - Phone Number (ex. 000-000-0000) \_\_\_\_\_

Guardian #1 - Does this guardian live at the same address as student? \_\_\_\_\_

Guardian #2 - First and Last Name \_\_\_\_\_

Guardian #2 - Relationship to Student \_\_\_\_\_

Guardian #2 - Email Address \_\_\_\_\_

Guardian #2 - Phone Number (ex. 000-000-0000) \_\_\_\_\_

Guardian #2 - Does this guardian live at the same address as student? \_\_\_\_\_

## Additional Student Information

Student - Grade Level \_\_\_\_\_

In which Kentucky School District does the student currently reside (only Hopkins County residents are eligible)? \_\_\_\_\_

Has this student previously dropped out of school? \_\_\_\_\_

**Last School Attended**

Name of School \_\_\_\_\_

Physical Address of Last School Attended (street number & name, city name, zip)

\_\_\_\_\_

\_\_\_\_\_

Phone Number of Last School Attended \_\_\_\_\_

Current Grade Point Average \_\_\_\_\_

Do you have an IEP or 504 Plan? If Yes, and you are a Hopkins County School District student, your application will be reviewed by the selection committee and the director of special education. After your application has been reviewed, you will be required to schedule a meeting with the director of special education prior to potential placement in the program.

**Why Hopkins County Schools Homeschool Academy?**

To be completed by the student.

How did you hear about the Hopkins County Schools Homeschool Academy?

- Facebook
- District Website
- Online Search
- Previous / Current Student
- Other:

Please answer the following question in five-paragraph-essay format on a separate piece of paper:

- Summarize the circumstance(s) in your life that brings you to the Hopkins County Schools Homeschool Academy.
- Why is the Hopkins County Schools Homeschool Academy a good fit for you?

## Online Learning Inventory

To be completed by the student (circle, underline, or highlight one answer for each question)

<b>Learning Style</b>				
I am comfortable learning from a variety of formats (reading text, videos, phone/online discussion, and web-conferencing).				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
I need face-to-face interaction to learn.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
<b>Study Skills</b>				
I am comfortable asking for help when I have a problem.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
I take responsibility for my learning.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
<b>Time Management</b>				
I am usually able to stay on task and avoid distractions (texting, Facebook, etc...) while studying.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
I can set aside a regular 5-8 hours per week to devote to a single online class.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
<b>Organization</b>				
I am capable of prioritizing my responsibilities.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
I am very good at planning and managing my time so that my work is on time and complete.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
<b>Technology Skills</b>				
I have reliable high speed internet access.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>
I am capable of sending and receiving e-mail messages and attaching files to e-mails.				
<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Neutral</b>	<b>Agree</b>	<b>Strongly Agree</b>

*I understand by completing this questionnaire and submitting the requested documents, my information will be considered for acceptance into the Hopkins County Schools Homeschool Academy program.*

- I Agree
- I Disagree
- Other:

Guardian's Printed Name \_\_\_\_\_

Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_

Student's Printed Name \_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

# Hopkins County Schools Homeschool Academy Contract

In this endeavor, it is important that all stakeholders work as one team for the success of the student; therefore, parent/guardian permission is required. The following are parent/guardian expectations for student participation in the Hopkins County Schools Homeschool Academy online homeschool program:

- Establish a bonafide school for children to attend. When informing the district superintendent of desire to homeschool, create a 'school' name. This will be used for the homeschool records and diplomas. Maintain student enrollment in your homeschool.
- Notify the superintendent of the local school board in writing within ten days of the beginning of the school year of intent to homeschool child(ren) each year of homeschool. The letter must include the name, ages, and residence of each child in attendance of the homeschool (KRS 159.160).
- In Kentucky, under state law, all children must be enrolled in school between the ages of six (6) and 18. If a child is six (6) by August 1, he or she MUST be enrolled in primary school. Children can begin primary school at age five, but only if their 5th birthday is on or before August 1 of the current school year. A four-year-old who will turn five by August 1 can enroll in primary school. See KRS 159.010 for further explanation.
- Record and maintain scholarship reports of each student's progress in all subjects taught at the same intervals as the local public schools. See KRS 159.040. KDE suggests that the person responsible for instruction keep a portfolio that contains samples of the best work done by each child in several areas of study and maintain the portfolio each year the student is homeschooled. This may be of assistance in documenting the existence of the homeschool or the transfer of the child to another educational setting. A record of courses taken and grades received is also necessary.
- Keep accurate attendance records of pupil attendance. The attendance records can be kept in a notebook, on a computer, or in another manner, but must be readily available in case of an inquiry. See KRS 159.040. The minimum school term is 1062 instructional hours. The term of the school shall not be for a shorter period in each year than the term of the public school in the district in which the child attending the school resides. In those school districts which are operating a year-round school program, the minimum term of private and parochial schools shall be one hundred eighty-five (185) days.
- Permit your child to take classes through the online provider selected by the Hopkins County School district.
- HCS Homeschool Academy students may receive a transcript containing grades at the end of the school year. Homeschool students are not eligible to receive a Hopkins County Schools diploma. Students must receive a passing grade of 60/D in all online courses in order to receive a refund of the \$100 deposit.

By signing below, I submit that as the parent/guardian of \_\_\_\_\_ I have read, understand, and agree to abide by the policies, procedures, and expectations as stated above.

**Student Name (Please Print):** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Name (Please Print):** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Students accepted into the program will receive a letter of acceptance along with instructions on how to access and complete coursework.*